

A large, stylized green dragon logo with a red and yellow gradient on its head and neck, coiled around the title text.

# EARLY PRODUCTION INSPECTION REPORT

Conducted by Elson


**Client:** XXXXX XXXXX

**Supplier:** XXXXX XXXXX

**Product:** Clothes Iron

**Inspection location:** Ningbo, Zhejiang Province

**Inspection date:** 23/11/20XX

Product Description		
	<b>Client Name:</b>	XXX Russia
	<b>Product Name:</b>	Cloths Iron
	<b>Inspection location:</b>	Zhejiang Province
	<b>Inspection date:</b>	23/11/20XX
	<b>Your Reference number:</b>	100335311
	<b>P/O Number:</b>	N/A
	<b>Supplier:</b>	XXXXX XXXXX
	<b>Order Quantity:</b>	15,000 units
	<b>Pieces ready for Inspection:</b>	0
	<b>Reference Sample Available:</b>	No Sample available

Factory Co-operation	Factory Organisation	Inspector's Opinion on the Factory
Good	Good	Good

Inspection Standards	
<b>Inspection type:</b>	<b>During Production Inspection</b>
<b>Sampling standard:</b>	ISO 2859-1
<b>Sampling level:</b>	Level II
<b>AQL for Critical defective:</b>	0
<b>AQL for Major defective:</b>	2.5
<b>AQL for Minor defective:</b>	4.5
<b>Sampling size for Critical/ Major/ Minor:</b>	N/A
<b>Number of inspected pieces:</b>	10 sets

Number of Inspection days: 1 Day



**Inspector: ELSON LI**



**Supervisor: Jacky Zhao**

### Inspection Province in China



**[Zhejiang Province]**

Important Remarks / General Defects
1. The supplier has all the required pieces in stock except the no 4 screw which he explained will be back in stock by 0600 tomorrow
2. ZH-A14, ZH-D007, ZH-0719 were being manufactured why the inspection took place
3. All the production units were working
4. The parts are stored in a clean environment
5. Parts were taken from the manufacturer and sent across to the client for their own testing





## 1. Raw Material Quantities

Description / Quantity	Result	Actual Findings/ Comments
Inspector to measure all the Components	Pass	See below
Inspector to measure all the screws used	Fail	Screw No.4 unavailable



Screw No 1



Screw No 2



Screw No. 3



Screw No. 5

Early Production Inspection



Screw No. 6



Screw No. 7



Clip No. 1



Clip No. 1



Washer No 2.

Early Production Inspection



Washer No. 1



Washer No. 4





Early Production Inspection



Spring A



Spring B





Early Production Inspection










## 2. General Conditions of Storage

Expected Result	Result	Actual Findings/ Comments
Are all the raw the materials stored in separate packaging	Pass	Yes
Is there a warehouse protecting the raw materials?		Yes

### Photos of Storage





3. Manufacturing Process		
Expected Result	Result	Actual Finding / Comments
Inspector to review the wiring process	Pass	Please see photo below
Inspector to review the electricity testing process	Pass	Please see photo below
How many workers are dedicated to this production?		55
How many machines are used for this production?		All assemble lines
Photos of Production line :		
		

4. Production Capacity		
Expected Result	Result	Actual Finding / Comments
Daily Production volume according to the Factory	1100 units	According to the Production Manager
Daily Order production capacity, estimated by Inspector?	1050 units	As per the reviewed schedule by the inspector
Expected Order completion Date according to Factory?	22/12/12	The factory needs to complete production, and receive the packaging

5. Quantity		
Expected Result	Result	Actual Finding / Comments
7% of the total order quantity must be finished and packed – order quantity 1050	Pass	1050 units completed
Quantity of Packed Products:	1050	
Quantity of Finished Products:	750	
Quantity of Semi-Finished Products:	345	

## 6. Artwork

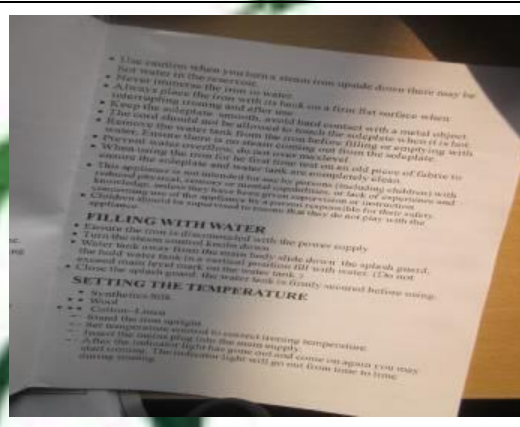
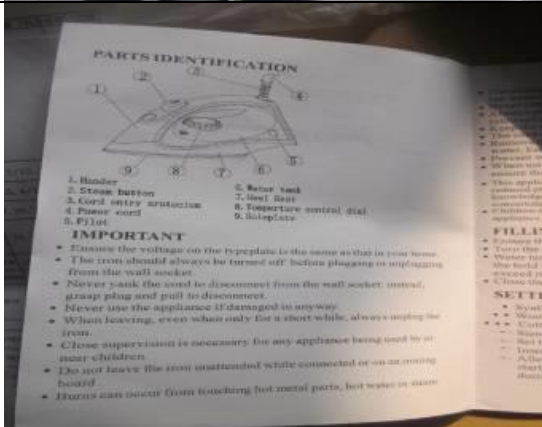
### a. Logo Colours





#### Client Comments:

Please review all logos

Pass

Client to review



Tests and Client Special Requirements		
Test Description	Comment from Inspector	Result
Hi-Pot Test		Pass
Temperature Test		Pass
3M tape test		Pass
Insulation test		Pass



## Factory Disclaimer

**Inspection Protocol Document**

**Bribery Issues**

We remind you that our inspector is not the decision maker, that he gets an allowance for his meals. If the inspector asked you for gifts, favours, meals or misbehaves please contact us immediately to: [redacted] and telephone +86 532 82680701.

[redacted] are not allowed to offer any meals, gifts or advance any expenses to our inspectors. Any breach of this policy will be reported to [redacted]

我们提醒您我们的检验员不是结果的决定者，检验员只是取得他的差旅补贴。如果检验员向您索要礼物、钱财、酒食或者有其他不当行为请立即联系我们

Email: [redacted] and telephone +86 532 82680701.

[redacted] 不允许给予任何酒食、礼物或者提前支付任何费用给我方检验员，任何违反本制度的行为必须告知 [redacted]

I have read and understood and I agree with all the above items and I accept that the inspector cannot give authorisation for shipment. This decision is only taken by [redacted]

我阅读理解并且同意和接受所有的项目，检验员不能授权批准运输，该决定只有 [redacted] 可以批准授权

Name of Factory Representative: [redacted]  
工厂代表: 黄小圆 (以中文为准)

Signature: [redacted]  
签名: [redacted]

Date: [redacted]  
日期: [redacted]

Name of Inspector: [redacted]  
检验员: 邱明 李力

Signature: [redacted]  
签字: [redacted]

Date: [redacted]  
日期: [redacted]

**Original Signature from Factory Manager accepting Goodada Inspection conditions on Shipment Authorisation and Bribery Issues**